



Philippine
APEC Study
Center
Network

Thesis and Dissertation Assistance Program (TDAP)

SUGGESTED FORMAT OF THESIS AND DISSERTATION PROPOSAL

PART I. SUMMARY OF PROPOSAL

- A. Thesis/Dissertation Title:
- B. Name and Address of Grantee:
- C. Department and University
- D. Name and Address of Adviser/Supervisor:
- E. Brief Description of the Research: (General objectives of the project, its significance, output expected and major activities envisioned under the project.)
- F. Total Project Cost
- G. Time Frame: (Project duration in weeks and approximate starting and completion dates.)

PART II. TECHNICAL DESCRIPTION

- A. Objectives of the Research: (Problem area/s to be investigated, objectives of the study and expected results.)

- B. Significance of the Research: (Relevance and usefulness of the research to issues and problems in national or regional development.)

- C. Survey of past and current research on the subject: (Brief synthesis of past and current research findings and recommendations on the problem being investigated.)

- D. Methodology:
 - 1. *Conceptual Framework of the Study*: (General description of the conceptual framework of the study.)

 - 2. *Sources of Data*: (Sources of available data and the methods to be used in gathering data which are not available.)

 - 3. *Analytical Tools*. (Techniques and tests to be used in analyzing the data.)

PART III. WORK PLAN AND FINANCIAL PLAN

- A. Schedule of Activities: (Sequence and estimated time to be spent for the various phases or activities envisioned in the study, e.g., preparation of research instruments, data gathering, tabulation and analysis of data, etc. Please see outline below and Enclosure 1: Work Schedule Chart.)

Activity	Duration in Weeks	Remarks

- B. Budget: (Estimated financial requirements of the study. Please see Enclosure 2: Suggested Guide in Preparing Financial Plan.)

1. *Total Budget:*

2. *Financial Plan:*

Item	Quarter 1	Quarter 2	Quarter 3	Quarter 4
a. Data gathering (including payment for enumerators /interviewers and encoders)	P_____	P_____	P_____	P_____
b. Transportation	_____	_____	_____	_____
c. Supplies and materials	_____	_____	_____	_____
d. Computer time and services	_____	_____	_____	_____
e. Typing services	_____	_____	_____	_____
f. Printing services	_____	_____	_____	_____
g. Others	_____	_____	_____	_____

ENCLOSURE I.

WORK SCHEDULE CHART

Activity	1	2	3	4	5	6	7	8	9	10	11	12

ENCLOSURE 2

SUGGESTED GUIDELINE IN PREPARING FINANCIAL PLAN

Activity/Cost item	Quarter 1	Quarter 2	Quarter 3	Quarter 4
A. Tabulation and analysis of data	P _____	P _____	P _____	P _____
1. Transportation	_____	_____	_____	_____
2. Office supplies and materials	_____	_____	_____	_____
3. Computer time and services	_____	_____	_____	_____
4. Typing services	_____	_____	_____	_____
5. Others	_____	_____	_____	_____
B. Preparation of research instruments (Breakdown by cost item)	_____	_____	_____	_____
1.	_____	_____	_____	_____
C. _____	_____	_____	_____	_____
TOTAL	P _____	P _____	P _____	P _____